

## 2018 Fees & Payment Schedule

### CPC32813 Certificate III in Fire Protection – Apprenticeship Pathway

### Government Subsidised for WESTERN AUSTRALIA

#### Eligibility for a Government Subsidised Training

Fire Industry Training (FIT) is approved to deliver this training as an apprenticeship supported by Jobs and Skills WA funding.

To be eligible, a person must be employed as an apprentice and the apprenticeship registered with the Department of Training and Workforce Development.

For more information and to check eligibility for funded training refer to:

<https://www.jobsandskills.wa.gov.au/>

FIT will assist to determine eligibility prior to enrolment. Original documents will be required as evidence of identity and citizenship.

#### Course Fees

Course Fees are the actual contribution a student makes to the cost of their training, which may include fees for tuition, materials and amenities fees. Fees are calculated in accordance with the relevant funding authority requirements and will be advised to the apprentice prior to enrolment.

*PLEASE NOTE: The student tuition fees are indicative only and are subject to change given individual circumstances at enrolment. Additional fees may apply such as Student service and resource fees.*

#### Fee Amounts

Generally, apprentices will be required to make to three payments:

CPC32813 - Certificate III in Fire Protection – Apprenticeship Pathway			
1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	TOTAL
\$884	\$994.50	\$1,150.50	<b>\$3,029.00</b>

*Apprentices will be invoiced at the commencement of each year*

If apprentice's academic progression falls outside of the normal three-year course structure, they will be provided with a personalised fee statement, prior to completion of the enrolment process. Apprentices with outstanding fees, may not be able to progress with their training blocks.

#### Fee Exemptions

An apprentice's eligibility for any fee exemption will be assessed throughout the enrolment process.

- Apprentices who are of secondary school age, but not enrolled with a Secondary School, are eligible for a part exemption
- Full exemptions apply to:
  - An apprentice where payment of the contribution fee would cause extreme financial hardship. This can only be waived through the enrolment process
  - Units of competency achieved through Credit Transfers

#### Other costs

Other costs that may be incurred by the student would include, but are not limited to, the purchase of:

- Personal Protective Equipment
- Australian Standards
- Stationery (including pens, pencils, rulers, protractors, etc).

These costs are not charged by FIT. Students will be provided with a list of requirements prior to the commencement of training.

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### Student Fees – NOT eligible for funding

FiT only delivers this qualification to registered apprentices. An apprentice not eligible for a funded place will be charged the standard FiT Tuition and Material's Fees *plus* \$15 per nominal hour of the qualification (a detailed schedule of fees and charges can be requested from FiT). More information on Eligibility is available from the state funding authority website previously mentioned.

### Recognition of Prior Learning (RPL) costs – Fee for service

For information on RPL details that FiT offer, please see the FiT *Student Handbook (FD10)* and our website. The following indicative fee for service costs may apply:

Application and enrolment fee	\$1,000.00
1 <sup>st</sup> Year (invoiced on completion)	\$1,146.00
2 <sup>nd</sup> Year (invoiced on completion)	\$1,412.00
3 <sup>rd</sup> Year (invoiced on completion)	\$1,251.00
Materials fee – (challenge tests)	\$480.00
<b>TOTAL</b>	<b>\$5,289.00</b>

### Terms and Conditions

FiT will take bookings for non-government subsidised qualifications and units of training. The following to be taken into consideration:

- An administration fee of \$50 will apply if the student fails to attend training
- Course dates and locations are subject to change
- Eligibility for subsidised rates is at the discretion of Fire Industry Training.

### Fees, Charges & Enrolment Status Changes Policy

FiT does not charge or accept more than \$1,500 for training yet to be delivered.

FiT reserves the right to cancel courses.

Refunds will only be issued on the following basis:

- FiT allows a student to cancel their enrolment with a full fee refund, if the cancellation is at least two weeks before the course commencement
- FiT will refund:
  - 50% of a student's fees if the student cancels between two and one week of their course starting
  - None of a student's fees will be refunded if the student cancels within one week or less of the scheduled course commencement date
  - Any variation to the policies is at the sole discretion of the Chief Executive Officer.

For more information on:

- Withdrawal
- Substitution
- Deferment
- Completion Guarantee
- or other matter relating to your enrolment or the course you are undertaking,

you are encouraged to review Fire Industry Training's website [www.fit.edu.au](http://www.fit.edu.au) or contact FiT on (03) 9356 7377.